



Works Cited Page Rubric

Teacher Name: _____

Student Name: _____

CATEGORY	4	3	2	1
Title of Page	Works Cited title is centered at the top of the page.	Works Cited title is not centered or another title is used.	The page has no title.	Citations are put on the last page of the report.
Alphabetical Order of Citations	All citations are in alphabetical order by the first word of the citation (excluding articles).	Most citations are in correct alphabetical order by the first word of the citation (excluding articles).	Some citations are in correct alphabetical order by the first word of the citation (excluding articles).	There does not appear to be an attempt to put citations in correct alphabetical order by the first word of the citation (excluding articles).
Indentation of Lines	All of the citations begin at the left margin with following line indented five spaces.	Most of the citations begin at the left margin with following line indented five spaces.	Citation indentation is reversed, with the first line indented and following lines at the left margin.	There is no indenting of any lines of the citations.
Completeness of Citations	All citations have all the required elements.	Most citations have all required elements.	Some citations have all the required elements.	None of the citations have all the required elements.
Order of Elements of the Citation	All of the citations have the required elements in the proper order.	Most of the citations have the required elements in the proper order.	Some of the citations have the required elements in the proper order.	None of the citations have the required elements in the proper order.
Punctuation	All of the citations contain the proper punctuation.	Most of the citations contain the proper punctuation.	Some of the citations contain the proper punctuation.	None of the citations contain the proper punctuation.